



LIFEGUARD JOB DESCRIPTION

POSITION: LIFEGUARD
REPORTS TO: AQUATICS MANAGER
SUPERVISES: POOL

CATEGORY: SEASONAL
FLSA STATUS: NON-EXEMPT

POSITION SUMMARY

Under the direct supervision of the Aquatics Director, Lifeguards ensure the safety and satisfaction of Littleton Pool patrons and/or participants by enforcing the policies and procedures of the Littleton Recreation and Park Department.

ESSENTIAL JOB FUNCTIONS

- Safeguard patrons and other persons using the swimming pool or facilities.
- Rescue swimmers in distress and administer CPR and/or AED as required.
- Enforce the rules and regulations relating to pool activities.
- Check water pH and chlorine as needed and report any imbalances to the Aquatics Manager.
- Teach swim lessons and any other pool program as requested.
- Collect money for daily attendance, pool programs, and concessions.
- Keep records of daily attendance and pool program sign ups.
- Reports the following to the Aquatics Director, or designated staff person:
 - Insufficient pool chemistry
 - Presence of animals, vermin or insects
 - Need for cleaning supplies or equipment repair in advance
 - Water leaks, and other maintenance needs
 - All other health and safety hazards noticed

- Attend and participate in in-service trainings as requested.
- Perform general cleaning duties within pool, on deck, in parking lot, bathhouse, and restrooms
- Work evenings and weekends as requested.
- Performs other duties as assigned.

The above statements are intended to describe the general nature and level of work performed by a person in this position. They are not to be construed as an exhaustive list of all duties that may be performed in such a position.

QUALIFICATIONS

Knowledge of:

- Principles, practices and application of lifesaving and first aid techniques.
- Swimming techniques and methods.
- General rules and regulations pertaining to pool use.

Ability to:

- Adhere to LPRD core values and principles.
- Follow written and oral instructions.
- Maintain CPR, AED, and Lifeguard/First Aid certifications

- Enforce pool rules and regulations.
- Maintain a safe and secure environment at all times
- Recognize and mitigate potential hazards and risks.
- Act quickly and calmly in emergencies.
- Maintain accurate records and cash register recordings.
- Work cooperatively with diverse populations.
- Provide outstanding customer service.
- Present a positive image of the organization to members of the community.

Minimum Qualifications

- American Red Cross Lifeguard and Professional Rescuer or equivalent.
- CPR Certification

Preferred Qualifications

- Certification as an American Red Cross Water Safety Instructor.
- 2 Years of experience as a Lifeguard
- Experience with children esp. in teaching capacity

PHYSICAL DEMANDS & WORKING CONDITIONS

- Ability to lift 55 pounds.
- Perform work activities that include lifting, carrying, and moving objects; walking, sitting, stooping, kneeling, and climbing; reading and communicating with others in writing and orally.
- Work environments include:
 - Outdoor environmental conditions
- Required to work nights, weekends, holidays, and multiple shifts when needed.
- Possess personal qualifications including emotional maturity, willingness to cooperate with various organizations, respect for children and adults from various cultures and backgrounds, flexibility, patience, good personal hygiene, and physical and mental health that do not interfere with responsibilities.
- Use of protective equipment per OSHA regulations is required.
- Possible exposure to communicable diseases.

COMPENSATION

Hourly; \$7.75 – \$10.00

CLASS HISTORY:

Updated 3/13/18

Updated by: Chris Wilkins

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