



Park Program 2022 Handbook

www.littletonnh.myrec.com

Location:

Old Daisy Bronson Middle School
Littleton NH, 03561

Contact:

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Parent/Camper Handbook 2022

Hello parents and campers. It is that time of year again – Summer Park Program is back and better than ever. This handbook is an overview of all the necessary information you may need before you come to our program. It is our intention that you will read through this handbook with your child and ensure that everyone is familiar with the rules, regulations, and procedures of the summer park program.

Please remember that this packet needs to be reviewed, signed, and returned before your child will be permitted to attend the program. Please keep any forms that do not need to be signed, as these sheets hold information that is important for children and parents to have throughout the summer.

Location: Old Daisy Bronson Middle School – Bottom Entrance

Summer Food Service Program:

The FREE summer food program will be offered once again. Any child under the age of 18 can receive a free breakfast and lunch Monday – Friday. Breakfast will be served between 7:30 a.m – 8:30 a.m. Lunch will be served between 11:30 a.m – 12:30 p.m. Breakfast and lunch are served at the Littleton High School Cafeteria.

Extended Day Program:

The program will run from June 20, 2022, through August 19, 2022. Regular hours for park program are 9 a.m – 4 p.m. Extended morning runs from 7 a.m. – 9 a.m. and extended afternoon runs from 4 p.m – 5 p.m. Extended morning is an addition charge of \$15. Extended afternoon is additional charge of \$10. This is a flat rate and does not change based on the number of extended days your camper attends.

Morning Drop-Off Information:

Park program regular hours start at 9 a.m. Campers should arrive at the Park Program no earlier than 8:45 a.m or you will be charged for extended morning. Please park vehicles in the church parking lot during drop off.

Afternoon Pick-up:

All campers will be dismissed from the Daisy Bronson between 4 p.m and 5 p.m, depending on their individual pick up requirements. If your child is walking or biking from the program, please fill out a release form prior to the start date of park.

All children being picked up must be signed out by a parent or designated pick-up person every day. **Please bring an ID as we have new staff that may not know you. In addition, anyone new picking up your child will be asked for an ID before they are granted permission to take your child from the program.**

Swimming Lessons:

Swimming lessons are \$40 for a resident and \$50 for a non-resident. There will be three sessions of swim lessons throughout the summer. Each session will consist of four classes a week for three weeks. Please register your child for a swim lesson class based off the ages that accompany each class on our website. The classes will be capped, so please make sure you register your child well in advance to ensure that you receive a spot in the class. Registration is live on our website – littletonnh.myrec.com.

Free Swim:

Campers will go to the pool daily (weather permitting) for an afternoon of swimming. The typical swim times will be from 1 p.m. – 3 p.m. If you need to pick your child up during these times, please write a note to the director so we can have your camper ready for your arrival.

Park Program Fees:

Please make all checks payable to the Town of Littleton. **Please include the name of the child(ren), and the week(s) for which you are paying, on the memo of your check.**

All payments are due before the week or the Monday morning of the week of attendance. Weekly or daily payments are required in full. No partial payments are accepted.

Daily Checklist:

- ☐ **Comfortable clothes to be active in.** T-shirt and shorts are recommended for our program.
- ☐ **Sneakers or closed-toed shoes.** Park Program campers walk to and from every location. Please make sure your camper is wearing shoes that make doing that task easier.
- ☐ **Lunch/snack/water.** While bringing a lunch is optional, thanks to our free food program, please make sure your camper has snacks and plenty of water for the day.
- ☐ **Sunscreen.** We recommend that you apply sunscreen to your camper prior to their morning arrival. Staff will sunscreen your camper multiple times throughout the day, but an initial sunscreen makes the flow of morning camp easier. Please pack a labeled sunscreen for your camper. We will send reminders throughout the summer if your camper gets low on sunscreen.
- ☐ **Bathing suit and towel.** We spend a lot of the time at the pool in the summer. Between swim lessons and free swim, your camper will need a bathing suit at camp daily. Please provide a bathing suit and towel – we do not have extras of these items.

Please label everything your child(ren) brings to park program. if something is missing, please check our lost and found. Lost and found can be located on the brick wall alongside the entrance during drop-off and pick-up hours. Lost and found items will be discarded at the end of the season. The Parks and Recreation Department is not responsible for lost or stolen items. Please do not bring items of value to Park Program.

Discipline Policy:

Please take a few moments to review the Town of Littleton Parks and Recreation Department policy with your child. This form should remain in your handbook throughout the summer.

The Park Program is offered so that children can have a safe and fun environment for the summer. We expect all campers and their families to respect the staff, campers, and the property of the department.

The first week is a trial week for all campers. We reserve the right to remove any child from camp if we feel that we cannot adequately handle the behavioral needs of the child.

Offensive Behaviors:

Pushing, fighting, swearing, verbal abuse of another camper or staff, stealing or destruction of property, failure or refusal to follow directions, and any other behavior deemed inappropriate by the staff.

Park Program follows a three-strike policy. This policy is held to the standards of the director. Kids may receive strikes within their groups at park. But, strikes from the director are represented by this policy.

The policy goes as follows:

1. **Strike one:** A verbal warning will be given. If the behavior of the camper does not change after the verbal warning, a written notice will be sent home. This notice will need to be signed by a parent and returned before the camper is permitted back at the program.
2. **Strike two:** if the poor behavior continues after the first written warning, a second written notice will be sent home. This notice will need to be signed and returned before the child returns to camp. The child will also be asked to stay home the following day after the incident.
3. **Strike three:** if the poor behavior continues after the first two strikes, the child will be removed from camp for the remaining days of summer camp.